



COORDINATOR 101: TREATMENT COURT COORDINATOR CORE COMPETENCIES

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YOUR ROLE

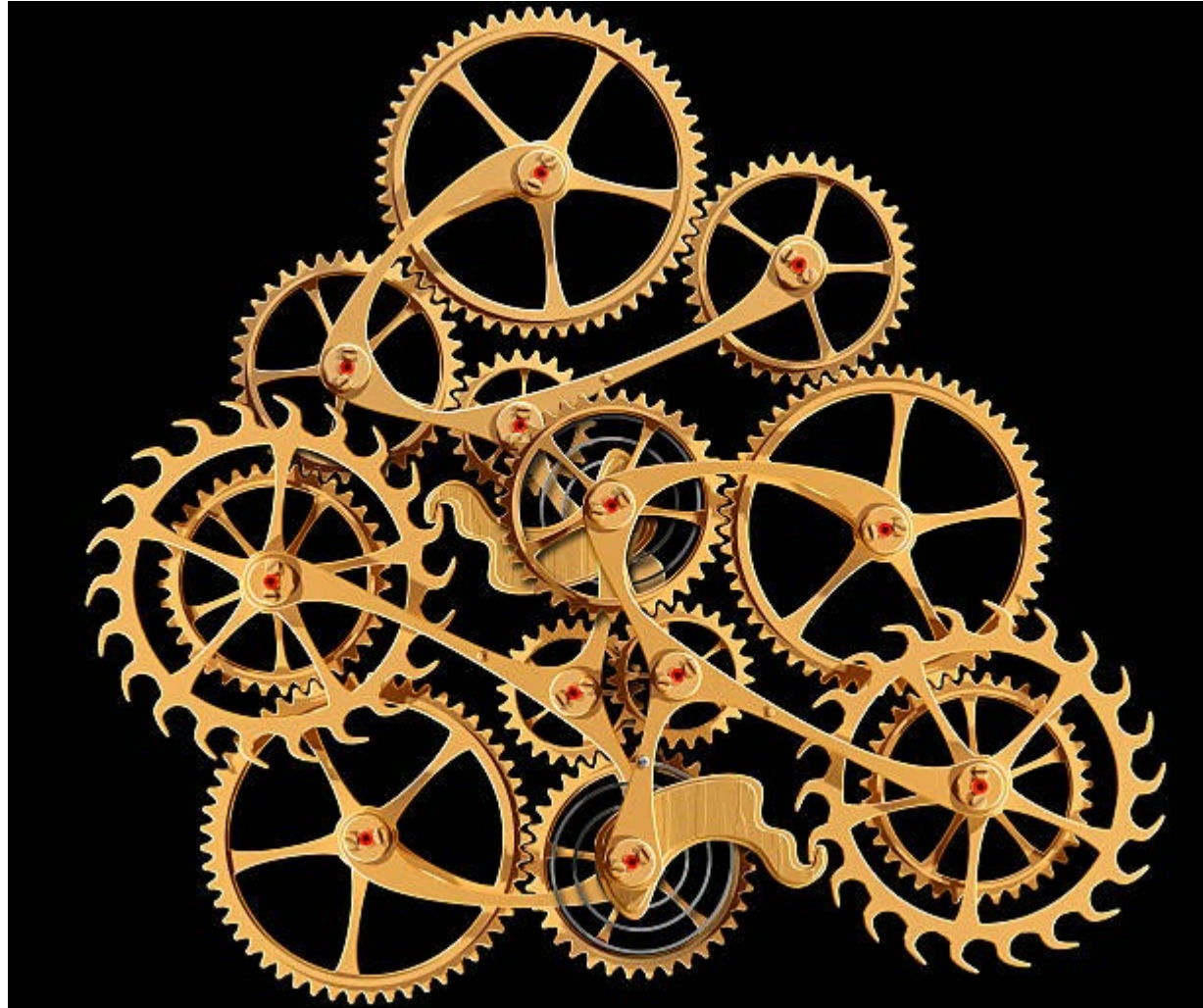
What does a Treatment Court Coordinator do?

What are the expectations of your position?

What skills are needed to do this job?

What skills do you need to develop to meet the expectations as a coordinator?

YOUR ROLE



CORE COMPETENCIES

- ✓ Case flow Management
- ✓ Resource Allocation, Acquisition, Budget and Finance
- ✓ Visioning and Strategic Planning
- ✓ Building Relationships
- ✓ Program Documentation



REAL EXPECTATIONS

- ✓ Change Agent
- ✓ Problem Solver
- ✓ Miracle Worker
- ✓ Referee
- ✓ Mind Reader
- ✓ Glue Stick



KNOW THE BEST PRACTICES

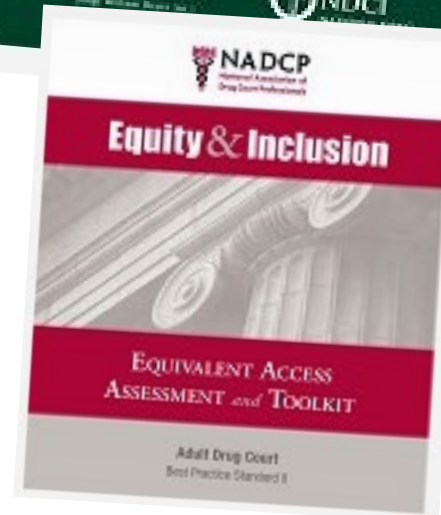
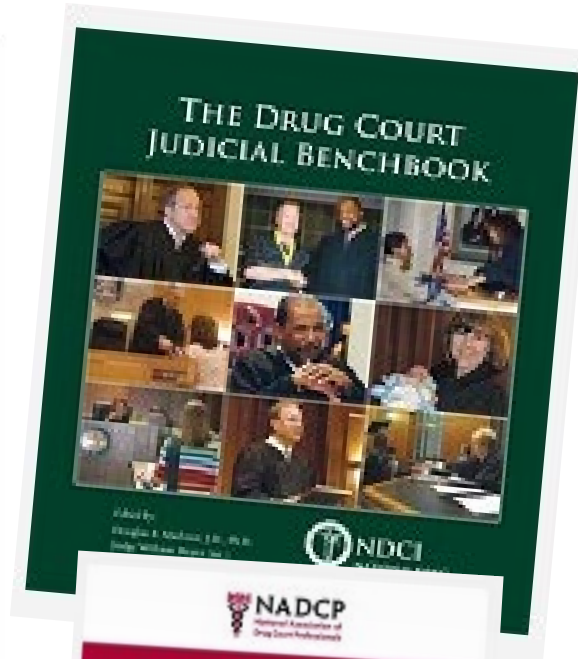
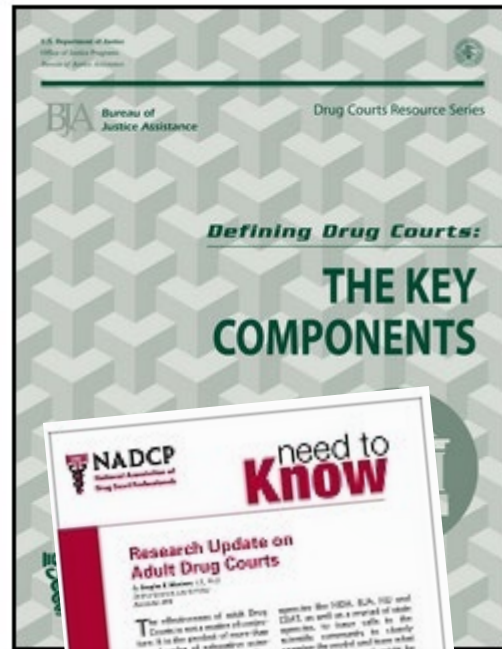
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ADULT DRUG COURT BEST PRACTICE STANDARDS

VOLUME I

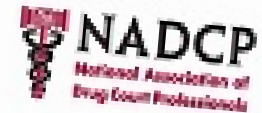


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ALEXANDRIA, VIRGINIA



ADULT DRUG COURT BEST PRACTICE STANDARDS

VOLUME II



NATIONAL ASSOCIATION OF DRUG COURT PROFESSIONALS
ALEXANDRIA, VIRGINIA



**UNDERSTANDING CLIENT'S NEEDS
HELPS US MAKE SUCCESSFUL PROGRAMS**



You know my name,
not my story.
You've heard what
I've done, not
what I've been
through.



UNDERSTANDING

OUR CLIENTS

History

Failure

Mistrust

Jail is Easy

Adversarial Role with Courts

ALL
RISE





UNDERSTANDING

MEET CLIENT WHERE THEY ARE AT

Understand Where the Client is Coming From

- ✓ Housing
- ✓ Criminal History
- ✓ Treatment History
- ✓ Peers/Relationships
- ✓ Employment History
- ✓ Accomplishments/Success

ALL
RISE





UNDERSTANDING

ASSESSMENT TOOLS

Legal Screening

- ✓ Risk/Needs Assessment – Validated
- ✓ Static and Dynamic Factors
- ✓ Validated for your population

Clinical Screening

- ✓ Chemical Dependency Evaluation– Validated
- ✓ SAMHSA? / ASAM?





UNDERSTANDING

ASSESSMENT TOOLS

SHARE!!

ALL
RISE



UNDERSTANDING

TIMING MATTERS



Responsivity
Needs

Early



Criminogenic
Needs

Middle



Maintenance
Needs

Late

ALL
RISE



UNDERSTANDING

SPECIFIC RESPONSIVITY

PRIORITIZATION OF INTERVENTION IS CRITICAL

2 **Criminogenic Needs**
cause or exacerbate

3 **Maintenance Needs**
degrade rehabilitation gains

1 **Responsivity Needs**
interfere with rehabilitation

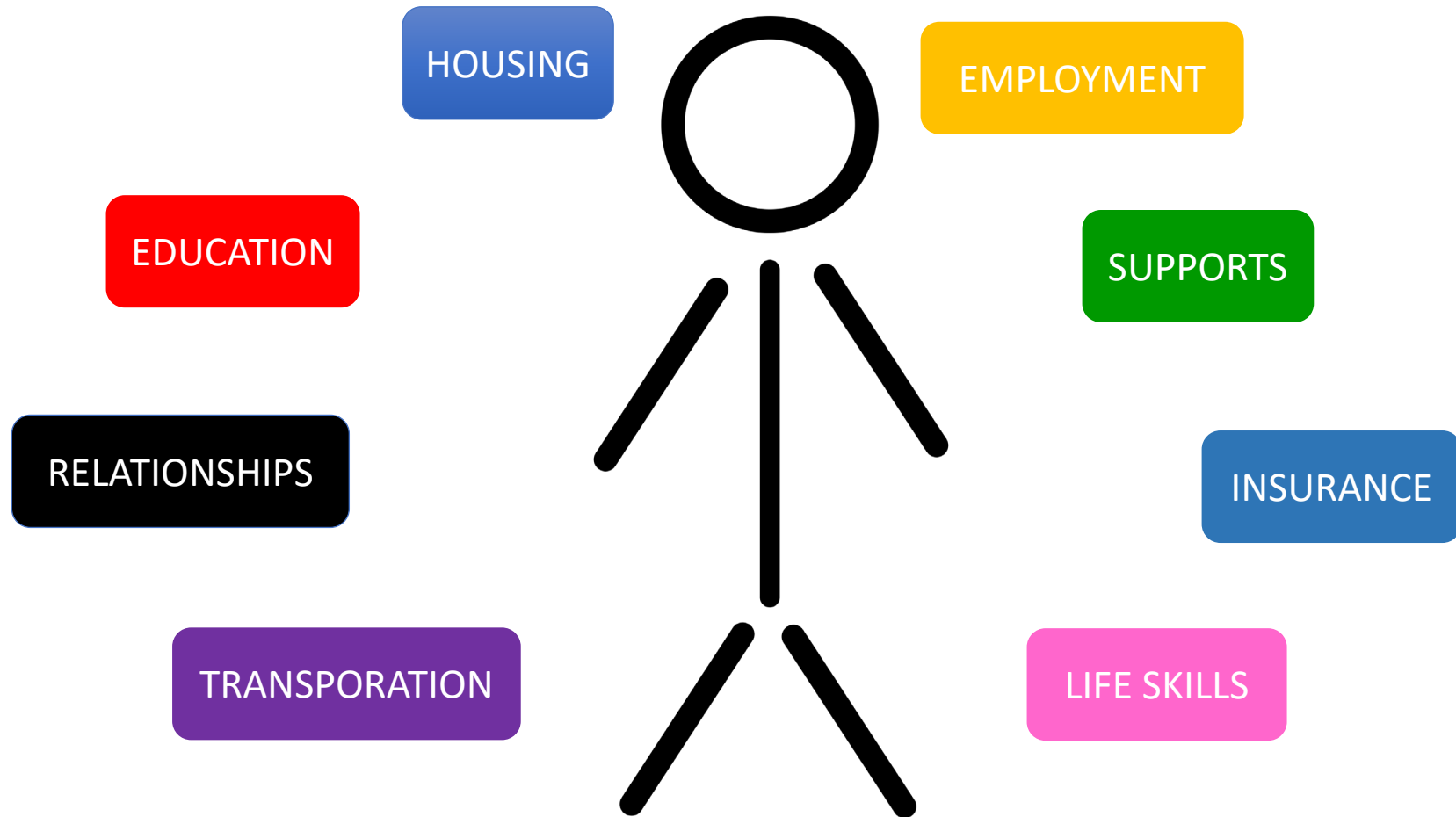
4 **Restorative Needs**
e.g. restitution, volunteerism

**Humanitarian
Needs**
cause distress

Continuing Care Plan
address unmet needs



WRAP AROUND SERVICES



ALL
RISE



NEEDS LIST

**Give
Ownership
to Client**

ALL
RISE



Needs List

Name _____ Date _____

I am needing help to accomplish these needs:
(please check **all** that apply)

Transportation

- ☐ Transportation
- ☐ Obtaining Driver's License
- ☐ Ignition Interlock
- ☐ DOL hearing (habitual offender status)
- ☐ Fines in Collections

Employment

- ☐ Employment / Resume / Job search

Housing

- ☐ Clean and sober housing

Education

- ☐ Education / GED
- ☐ Finances / Budgeting
- ☐ Time Management
- ☐ Stress Management
- ☐ Parenting Classes
- ☐ Learning about or to use computers
- ☐ Substance Abuse Treatment
- ☐ Domestic Violence Classes

Health & Wellness

- ☐ Medications (access / copay)
- ☐ Dental health care insurance / issues

- ☐ Medical health Care/ issues

- ☐ Mental Health Counseling

- ☐ Other counseling/classes

- ☐ Nutrition

- ☐ Cooking

- ☐ Healthy Relationships

- ☐ Childcare while in services

- ☐ Fitness

- ☐ Trusting staff to share / Honesty

- ☐ Changing attitude/beliefs

Pro-Social

- ☐ Having fun sober (hobby, exercise)

- ☐ Recovery environment

- ☐ Having fun sober (hobby, exercise)

Other

- ☐ Obtaining State ID card

- ☐ family/peer support

- ☐ Making appointments (scheduling)

- ☐ Telephone assistance

- ☐ Other (please specify) _____

- ☐ Other (please specify) _____

- ☐ Other (please specify) _____



CASE MANAGEMENT FLOW

- ✓ From arrest/referral point to graduation and beyond
- ✓ Traditional process vs. treatment court process
- ✓ Development of MIS to manage data
- ✓ Continuous Review: Eye on Efficiency and Effectiveness



RESOURCE ALLOCATION, ACQUISITION, BUDGET & FINANCE

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- ✓ Grant Writing
- ✓ Budget Management
- ✓ Purchasing
- ✓ Contracting Services; MOU & Monitoring
- ✓ Finding \$\$\$ to keep the program functioning





VISIONING & STRATEGIC PLANNING

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- ✓ Caseload projections
- ✓ What are our budget needs now, next year, etc...
- ✓ Recommend a future strategy, plan and/or goal
- ✓ Plan for future staff turnover
- ✓ Learning from others, applying it locally
- ✓ Wish List





BUILDING RELATIONSHIPS

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- ✓ Team facilitator
- ✓ Coordinating treatment provider network
- ✓ Community resource knowledge-base
- ✓ Interagency contact
- ✓ Community outreach
- ✓ Public relations and the media



Achieving Large-Scale Change through Collective Impact Involves 5 key Conditions for Shared Success

Common Agenda

All participants have a shared vision for change including a common understanding of the problem and a joint approach to solving it through agreed upon actions

Shared Measurement

Collecting data and measuring results consistently across all participants ensures efforts remain aligned and participants hold each other accountable

Mutually Reinforcing Activities

Participant activities must be differentiated while still being coordinated through a mutually reinforcing plan of action

Continuous Communication

Consistent and open communication is needed across the many players to build trust, assure mutual objectives, and appreciate common motivation

Backbone Support

Creating and managing collective impact requires a separate organization(s) with staff and a specific set of skills to serve as the backbone for the entire initiative and coordinator participating organizations and agencies



PROGRAM DOCUMENTATION

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- ✓ Grant Administration – Progress Reports
- ✓ Policy & Procedure Manuals
- ✓ Client Handbooks
- ✓ Contracts / Release of Information
- ✓ Court Forms
- ✓ Interagency Memorandum of Understanding
- ✓ Program Evaluation...DATA!!



WHAT SKILLS DO I NEED TO DEVELOP?

- ✓ Assess your strengths
- ✓ Assess what skills you need to develop
- ✓ Inquire about training and education opportunities
- ✓ Don't wait for someone to guide you
- ✓ Make sure that your job is do-able!!!



IN CONCLUSION...

If you are doing your job well,
few will likely notice...

...until you go on vacation.



THANK YOU

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