

BARTOW COUNTY FAMILY TREATMENT COURT

JOB TITLE: Treatment Case Manager

RECRUITMENT PERIOD: Open Until Filled

TIME: 25 hours/week

JOB SUMMARY:

This position is responsible for assessing and providing treatment to individuals participating in the Bartow County Family Treatment Court. The position will require working as part of our Treatment Team to deliver integrated substance abuse services and therapeutic case management. This is a grant- funded, contract position. Compensation will vary based on the experience and credentials of the successful applicant.

PRIMARY DUTIES:

- Assist in conducting program and clinical assessments to FTC referred participants
- Develop written individualized case management plans
- Conduct individual case management sessions
- Facilitates parenting group sessions
- Assist participants with life skills such as time management, job hunting and budgeting.
- Provide information to the treatment team regarding the participants' progress.
- Assist in drug screening participants several times a week
- Completes all appropriate documentation on a daily basis via courts case management system
- Assist in making appropriate referrals for children of participants when needed
- Coordinates with DFCS on participants needs.
- Maintain knowledge of current trends and developments in the Family Treatment Court field.
- Actively participates in regular operational meetings, court staffing's and judicial status hearings.
- Participate in regular training and cross-training with professionals.
- Advocate for continuum of care beyond treatment continuum to be inclusive of other community-based services
- Act as spokesperson to community and peers.
- Maintains therapeutic professional boundaries when working with consumers and families.
- Exhibits communication skills (oral, written and active listening)
- Reports to work on time and as scheduled.

DESIRABLE KNOWLEDGE AND SKILLS:

- Knowledge of substance use and addiction
- Knowledge of National Best Practices for Drug Courts and State Standards
- Knowledge of relapse prevention, substance use/addiction and case management practices
- Knowledge of Juvenile court system and legal processes

Please email resumes to Tracy Jacob (jacobt@bartowga.org) and include in subject line: BFTC Treatment Case Manger