

Treatment Director

Bartow County Family Treatment Court Program

Job Description:

This position for Treatment Director is responsible for assessing and providing treatment to the participants in the Bartow Family Treatment Court (BFTC) program. The position will require collaborating with the BFTC team, delivering mental health and addiction services via individual and group counseling, and conducting assessments to determine eligibility and referral needs. This job is a full-time, contract position primarily paid through grant funds.

Primary Duties:

- 1. Assess eligibility for BFTC, referral needs, mental health needs, and substance abuse needs via assessment and develop individualized treatment plans.**
 - a. Use up-to-date assessment tools to determine level of treatment needed.
 - b. Update level of treatment needed throughout participant's time in the program.
 - c. Develop individualized treatment plan for each participant and update at minimum monthly.
 - d. Provide referral and additional resources as needed.
 - e. Input results of assessment, diagnosis, and other relevant information from assessment into court program system.
 - f. Update BFTC team on eligibility and/or concerns of each participant assessed.
- 2. Conduct individual and group therapy sessions to meet the needs of each BFTC participant.**
 - a. Conducts individual and group therapy sessions to meet identified needs of the drug court program participant.
 - b. Works with the Family Treatment Court Coordinator or Case Manager to identify appropriate parenting curriculums that fit the treatment curriculum schedule.
 - c. Develops and maintains a written treatment curriculum for the BFTC including group schedule, required individual sessions, group curriculum and modalities, and achievable treatment benchmarks for participants.
 - d. Documents individual and group counseling sessions within 24 hours in court program system.
- 3. Provide services in crisis situations.**
 - a. Conducts emergency counseling sessions as needed.
 - b. De-escalates any disruptive or crisis situations in sessions.
 - c. Is readily available 24/7 to be reached by participants as needed for emergencies or crisis needs.
- 4. Collaborate with and provide information to BFTC team.**
 - a. Conduct monthly treatment team meeting with treatment team of treatment director, peer support specialists, and case manager to discuss progress and/or concerns of participants.

- b. Participates in all staffings and BFTC court sessions providing updates and treatment recommendations.
 - c. Attends court hearings for participants as available.
 - d. Communicates regularly with BFTC team members via phone, in-person, staffings, and email in an objective, timely, an professional manner.
- 5. Maintain knowledge of current trends and changes in family treatment court programs, accountability court programs, and of the mental health/addiction field.**
- a. Attend trainings, seminars, conferences, and professional meetings as available.
 - b. Maintains licenses and certifications.
 - c. Has up-to-date malpractice insurance.

Minimum Qualifications:

- Licensure as a professional counselor, clinical social worker, or psychologist with the ability to practice in the State of Georgia

AND/OR

- Certification as an addiction counselor with the ability to counsel in the State of Georgia

Preferred Qualifications:

- Experience in working with accountability court programs
- Training in MRT and/or CBI-SA

Applicants will be required to pass a drug screen and background check as a condition of employment.

Email resume, cover letter, and/or education/training verification to:

Tracy Jacob, Coordinator
Bartow Family Treatment Court
jacobt@bartowcountygga.gov