

ENOTAH JUDICIAL CIRCUIT
State of Georgia
STAR Court Coordinator
JOB VACANCY

SUMMARY OF DUTIES:

Under limited to broad supervision, manages, coordinates, and directs the clinical and/or social services activities of the Stabilize, Treatment, Acceptance and Restoration Mental Health Court Program. Provides counseling/therapy to participants requiring complex intervention, including those who are homicidal, suicidal, or exhibit life-threatening behaviors; determines necessity for involuntary commitment; may execute orders of involuntary commitment; provides clinical training to professional social services staff; performs assessments for court intervention, legal proceedings, and eligibility determinations. Directly and indirectly supervises a moderate sized staff of social service professionals and para-professionals in the diagnoses, evaluation, and treatment of emotional, cognitive, developmental, behavioral and interpersonal disorders, illnesses, and disabilities.

MINIMUM QUALIFICATIONS REQUIRED:

- Education requirements include Bachelors Degree in Social Work or related field.
- Must be familiar with HIPAA and Federal Confidentiality Rule 42CFR regulations.
- Experiential requirements include a minimum five years social work and/or mental health treatment experience.
- Licensure as a Licensed Clinical Social Worker, Licensed Professional Counselor or Licensed Marriage and Family Therapist is required.
- Recordkeeping skills including participant records, mileage logs, and proficiency with excel including spreadsheet creation and maintenance.
- Any combination of education and experience that provides the required knowledge and skills.
- Must be detail-oriented and work well under pressure.
- Experience in working with criminal justice population, counseling/case management preferred.
- Applicant must be able to work in a fast-paced environment of the courts under limited supervision.
- Available to serve the entire Judicial Circuit: Counties of Lumpkin, Towns, Union and White.

Resumes and cover letters should be emailed to:

enotahfamilycourt@gmail.com

APPLY BY: Position Open Until Filled

SALARY: DOQ

**DUE TO GEORGIA STATE LAW, ALL APPLICATIONS ARE SUBJECT TO PUBLIC DISCLOSURE.
EOE.**

ONLY CANDIDATES TO BE INTERVIEWED WILL BE CONTACTED