



## 2024 Annual Training Conference Call for Presenters

### Call for Presenters timeline to submit proposals

October 2, 2023 – December 29, 2023

Notification period: March 2024

### Presentation Information

The Council of Accountability Court Judges (CACJ) will host its 9<sup>th</sup> Annual Training Conference on September 15-18, 2024. On behalf of the Council, the CACJ Training Committee seeks proposals that present best practices in service delivery, collaboration, and justice programming that enhances outcomes for participants in our adult drug, mental health, DUI/drug, juvenile drug, juvenile mental health, family drug treatment, and veterans' treatment court programs. Proposals for workshops that highlight innovative and evidence-based practices are strongly encouraged.

### Proposal Submission

CACJ will only accept proposals submitted via the [CACJ Request for Presenters Online Portal](#). All proposals must be received no later than 11:59 p.m. on December 29, 2023.

### Proposal Review and Selection

The selection process is competitive. Proposals will be evaluated for:

- knowledge and experience of presenter(s),
- relevance of the topic to the audience,
- opportunities for audience engagement,
- content being educational, and not commercial, in nature, and
- the level of interest generated by the topic.

## Selection Criteria

- Workshops must be 75 minutes in length.
- Panel presentations are limited to three (3) speakers.
- The Council of Accountability Court Judges (Council) may publish part or all the written materials and presentations of the conference. By presenting at the conference, you agree that we have the right to include your presentation in a future publication and/or on the Council website should we decide to do so. You are not precluded from publishing your material elsewhere, nor are we obligated to include it in any book, monograph, or other communication that may arise from the conference.
- Submissions must indicate a primary subject area under which they are to be considered.
- Submissions that do not indicate a primary subject area will not be considered. Incomplete submissions will not be considered.
- When completing the "Presentation Description and Learning Objectives" portions of the proposal, please craft language that could be used in the official conference program to describe your session. If your application is accepted, this section of your application will be used as a draft for the final program.
- **Presenter(s) must agree to provide CACJ with the final and official session title, speaker(s) biography, resume, professional headshot, and session description by Friday, April 19, 2024.** Changes to the conference presentation title and/or description should be discussed with CACJ staff as soon as possible and prior to the publication of the conference program (but not later than August 1, 2024).
- **Presenter(s) must agree to provide CACJ with an electronic copy of any handout materials and Power Point presentations for their workshop session by Friday, August 30, 2024.** All handouts will be published for attendees to access and should be relevant to the conference presentation.
- Upon notification that the proposal has been selected as a presentation for the 2024 Annual Training Conference, speaker(s) and CACJ will determine the date and time slot for the presentation. Should you have a preferred presentation date or time, please include the details in your submission. CACJ will work to accommodate requests but is not able to guarantee requested dates or times.

If you have questions about the 2024 Call for Presenters, please contact CACJ Assistant Director, Ms. Kimberly Howard, at [Kimberly.Howard@georgiacourts.gov](mailto:Kimberly.Howard@georgiacourts.gov) and/or 404-656-2613. Additional information about the upcoming 2024 Annual Training Conference is also located on the CACJ website at [www.cacj.georgia.gov](http://www.cacj.georgia.gov). The website will be updated periodically.