



COUNCIL OF ACCOUNTABILITY COURT JUDGES  
OF GEORGIA

FY21 DATA WEBINAR

Rachel Gage

Certification and Special Projects Officer, CACJ

Matthew Bishop

Research Analyst, JC/AOC

---

# AGENDA

- 
- Welcome and introductions
  - Overview of statutorily mandated data points
  - Overview of data reporting process
  - Data collection compliance
  - FY21 data collection changes
  - Overview of quality assurance process
  - Quick look at resources
  - Q&A
  - Quarterly program report
  - Data driven award



RACHEL GAGE  
CERTIFICATION AND  
SPECIAL PROJECTS OFFICER,  
CACJ

MATTHEW BISHOP  
RESEARCH ANALYST, JC/AOC

## INTRODUCTIONS

Rachel:

Certification and Special Projects Officer, CACJ

- Staff resource and contact for Drug and Veterans Treatment Courts peer review and certification.
- Provide support to the Standards and Certification Committee and primary staff assigned to the Metrics and Measures Subcommittee.
- Manage data collection and research projects for CACJ and work closely with Matthew at the AOC on the state's data collection efforts for accountability courts.

Matthew:

Research Analyst for the Administrative Office of the Courts

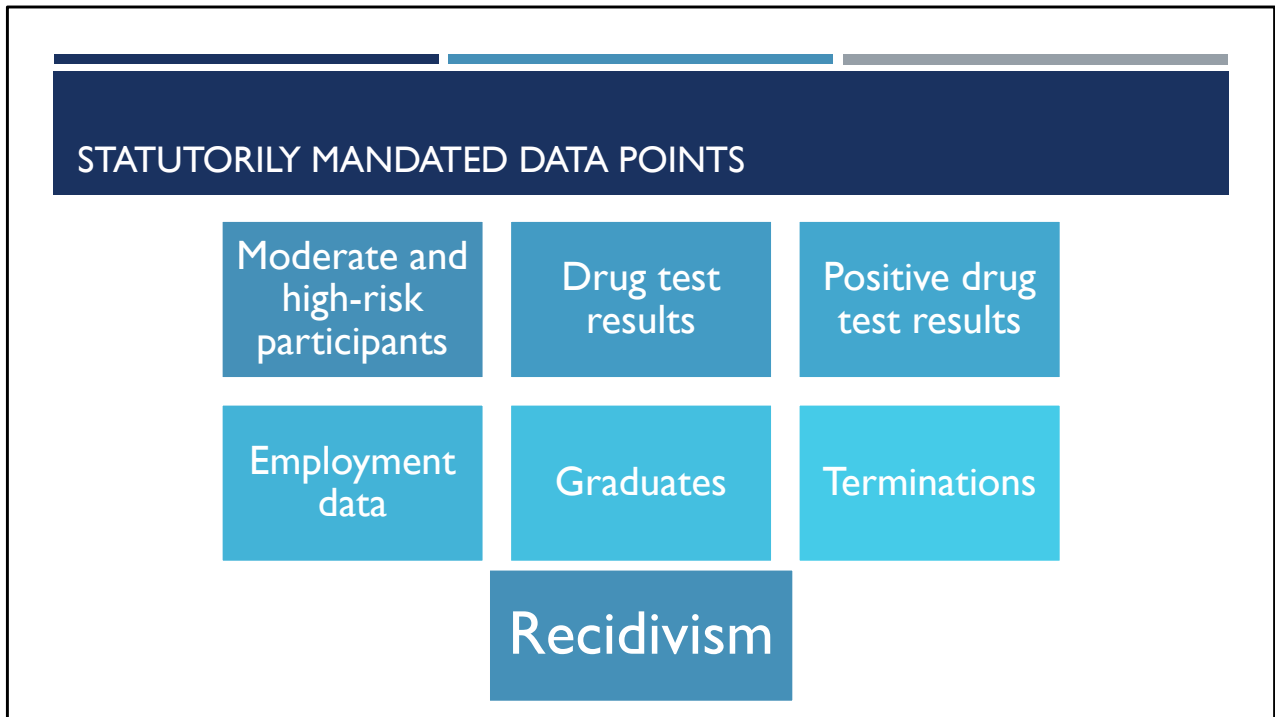
- Data analysis, research, and support to CACJ
- Leads the quality assurance process for CACJ data
- Supports data projects for CACJ
- Member of the Metrics and Measures Subcommittee

---

# OVERVIEW OF STATUTORILY MANDATED DATA POINTS

WHAT AM I REQUIRED TO REPORT?





If you haven't done so already, we encourage everyone to review the statute related to CACJ and your respective court type. The statute can be found on CACJ's homepage <https://www.gaaccountabilitycourts.org/>.

In each court division's statute, there is particular language related to the management of an electronic information system for performance measurement. This is what we call case management systems, and Georgia has contracted with two vendors: FivePoint Solutions who developed the recently upgraded CaseWorx system, and Integrated Management Solutions (or iMs) for the Connexis Cloud system.

Also designated in statute are the minimum elements necessary for performance measurement, and they include: recidivism, the number of moderate to high risk participants, drug testing results, drug testing failures, participant employment, the number of participants who successfully complete the program, and the number of participants who fail to complete the program.

## REQUIRED DATA TO BE ENTERED



- For all referrals/participants
- For participants accepted into the program
- Court-type specific

CACJ encourages you to maximize utilization of your case management system

- CACJ has identified additional data elements that were moved from suggested to mandatory based on our need to be able to analyze the impact our courts have on participants and communities.
- There are a number of data elements that are required to be entered for all referrals and participants, for accepted participants, and elements that are court-type specific (like for family treatment courts).
- We encourage you to review the data collection resources (manual and toolkit) and familiarize yourself with the data you are required to collect on an on-going basis.

Matthew is going to be discussing the quality assurance process later on in this webinar, but we did want to note that required data elements are attached to business rules, which in simpler terms means that participants that do not have all of the required data fields entered before submission will not go through. This will remain an important topic throughout our discussion today.



SO, WHY IS DATA  
COLLECTION SO  
IMPORTANT?



- You hear about standards and best practices at almost every training or presentation you attend.
- Standards and best practices are so important to our work because they are data driven, meaning there is research to support these practices.
- The only way we know what works, and what does not work, is through research.
- Data collection efforts, like standards and best practices, are constantly evolving.
- The more data we collect, the more research we can conduct.
- Not just at the state and national level, but at the local level too.
- Research and evaluation is something we should all care about, because it ties directly into funding.
- The accountability court state budget is largely supported by the research we've been able to provide that shows accountability courts work.
- Our courts not only saving lives, but they are saving taxpayers' dollars. The only way we can secure funding is to continue to provide quality data.
- For those that are familiar with federal grants, you also know how important data collection efforts are not only to write a competitive grant, but also to evaluate the outcomes of grant funded projects.
- The threat of budget cuts makes sustainability even more uncertain and important. While we were saved this year, courts should continue to explore additional funding streams, such as local or



federal grants, and develop a sustainability plan.

- Using your program's data can help with these efforts.
- Data is also important to building and maintaining community partnerships. Data can help facilitate these conversations by showing the number of participants served; services provided, and the gaps. Also by showing your program's outcomes, you may be able to garner additional support through community agencies.

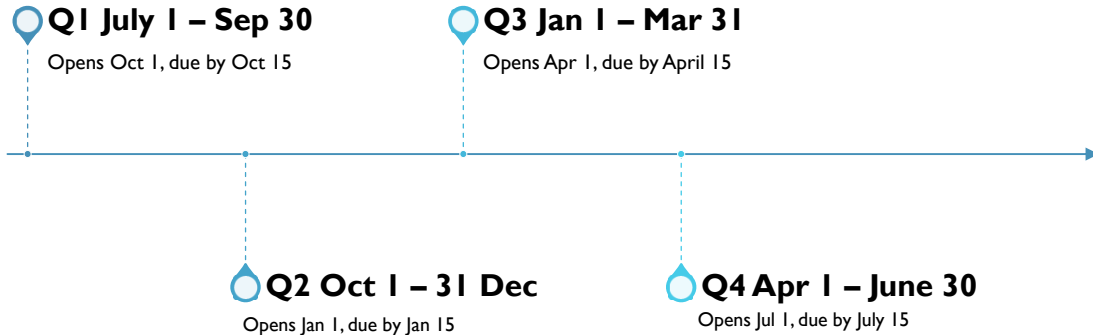
---

# OVERVIEW OF **DATA REPORTING PROCESS**

BY WHEN DO I HAVE TO REPORT?



**DATA FOR ALL TYPES OF ACCOUNTABILITY COURTS IS COLLECTED FOR EACH QUARTER ON THE FOLLOWING DATES:**



- Grants operate on a state fiscal year, which is July 1 through June 30.
- We encourage everyone to learn the quarter dates and deadlines for reporting (shown above). A sticky note on your monitor may serve as a helpful reminder.
- Requests for extensions must be emailed to [Rachel.gage@georgiacourts.gov](mailto:Rachel.gage@georgiacourts.gov) by the deadline.
- Every quarter you should push all of your participants.
- Be sure you are following the repository instructions and look for failed submission. The errors, usually missing data) leading to the failed submission should be corrected and the participant(s) should be resubmitted.

---

# DATA COLLECTION COMPLIANCE

---

## Grant special condition

- Statistical and/or evaluation data describing project performance must be submitted to Council of Accountability Court Judges (CACJ) on a quarterly basis using the prescribed format provided to the Subgrantee. Failure to submit all requested data on a timely basis will result in the withholding of grant funds on this subgrant and/or any other subgrant administered by CJCC until compliance is achieved. If reports are not received, funds for subsequent quarters may be rescinded.

- There are several ways in which data collection compliance is monitored:
  - Grant special condition – failure to submit all requested data by the deadlines indicated may result in the withholding of funds.

---

# DATA COLLECTION COMPLIANCE

---

## Article 9 of Rules and Regulations

- Outlines existing data collection and reporting procedures
- Makes clear that failure to report data timely and accurately can subject a court to decertification
- Proper data reporting is a condition of all grants
- Accurate data is critical to demonstrate to the legislature that these programs work to ensure continued funding

Recently implemented Rules and Regulations includes an article specifically related to data collection. Compliance with the Rules are required.

---

# DATA COLLECTION COMPLIANCE

---

## Certification

- Must show evidence of utilization of evaluation/data tracking system (case management system) that captures pertinent information on participants. Programs should show documentation that reports statistics and trends in their particular court (AFDC Requirement 8.2).

Regardless of court-type, all certification applications require the court show evidence of utilization of your case management system.