

Treatment Provider

Full-time schedule (8-5 p.m. M-F). Salary ranges from \$18-20 per hour based upon experience.

Reports To

Lead Counselor for day to day & TAC Director for administrative

Job Overview

Assist the lead counselor with oversight and organization of participant treatment. This will include coordinating with CSB to determine individual level of care scores; developing and implementing individual treatment plans; developing placement resources for higher level of care participants; facilitating manualized and evidence-based curriculum for TAC; developing manualized and evidence-based treatment calendars for TAC; facilitating self-help recovery group meetings for TAC participants; overseeing all aspects of participant treatment during their time in drug court.

Treatment provider will also counsel with participants on a one-on-one basis related to their substance abuse and recovery issues when certified. Treatment provider will also develop and maintain appropriate treatment files and record keeping practices for TAC office.

Primary Responsibilities and Duties

- Serves as a point of contact for treatment services with CSB and community partners. Will continually build resources for higher level of care participants as needed.
- Serves as a substance abuse and recovery counselor for TAC under the supervision of the lead counselor until fully certified as CADC II.
- Will ensure all treatment plans and assessments are updated and in each participants treatment file, which will be created for each participant.
- Will ensure that all treatment notes are entered into the casework system with seven days of class or session.
- Will ensure that each participant has an individualized treatment calendar for their file as well as in their possession.
- Will attend all court sessions and staffing sessions as needed to provide treatment recommendations for the drug court team.
- Will perform all other duties as assigned.

Contact Information

- Email your resume to Steven Giglio, Director, at sgiglio@tacourts.com
- Mr. Giglio will contact you to set up an interview if your experience suits the position.