

BRIAN P. KEMP
GOVERNOR



JAY NEAL
DIRECTOR

MEMORANDUM OF UNDERSTANDING

This agreement is entered into the ____ day of _____ 2022 by _____
(hereinafter referred to as the ("Employee")) for the _____
(hereinafter referred to as the Court Program) and the Criminal Justice Coordinating Council, an
agency of the State of Georgia (hereinafter referred to as the "CJCC").

STATEMENT OF PURPOSE

CJCC as the State Administering Agency for Georgia is committed through the use of DOJ Adult Drug Court Discretionary Grant Program funds to enhance treatment options for Adult Drug Court participants by improving functioning as well as participant outcomes. In partnership with the Council of Accountability Court Judges (CACJ) and the Training Committee (standing committee under the CACJ Executive Committee, CJCC will provide specific trainings for all adult drug courts across the ten judicial circuits in Georgia that are currently certificated and/or receiving state funds.

THEREFORE, in consideration of these premises and the mutual promises and agreement hereinafter set forth, the parties hereby agree as follows:

CJCC through the use of federal grant funding will pay for training certification costs and reimburse the authorizing county, only mileage, lodging and meal expenses, if applicable, while the Employee attends the **TREM Training** as outlined in the State Accounting Office (SAO) Policy and Procedure Handbook.

- ☐ The Employee should arrive on time and not leave training sessions early. Failure to do so may result in the Employee's inability to obtain training certification. If the Employee fails to obtain training certification, the cost associated with the training certification is subject to reimbursement from Employee.
- ☐ The Employee must be a facilitator for the Court program and be administering the training curriculum to the Court program participants.
- ☐ The court shall implement the evidence-based treatment within 60 days of the training attendee achieving certification.
- ☐ All attendees who achieve evidence-based certification are subject to fidelity monitoring by a CACJ treatment fidelity staff member. Subgrantees shall provide treatment scheduling documentation to CACJ to support the fidelity visit.

Court Program (Signature)

Training Attendee (Print & Sign)

Judge:

Print:

Coordinator:

Signature:

Date:

Date:

