



# Council of Accountability Court Judges

**Judge Brian A. McDaniel**  
*Executive Committee Chair*  
*Southern Judicial Circuit*

**Taylor Jones**  
*Executive Director*

## TRAINING ACKNOWLEDGEMENT AND AGREEMENT

CACJ exists to assist in the improvement of accountability courts and the quality and expertise of the judges and the administration of justice. While doing so, and under the direction of the Training Committee, CACJ provides training priorities and program-specific trainings for all accountability courts in the State of Georgia that are currently certified and/or receiving state funds.

By signing below, \_\_\_\_\_ (hereinafter "Attendee"), who serves as a treatment provider for \_\_\_\_\_ (hereinafter "court program"), agrees to the terms below:

- CACJ will pay for the lodging costs and training certification costs and reimburse the Attendee ONLY for meals and mileage expenses while attending the \_\_\_\_\_ as outlined in the State Accounting Office (SAO) Policy and Procedure Handbook. CACJ provided meals are for the Attendee ONLY.
- The Attendee should arrive on time and shall not leave training sessions early. Failure to do so may result in the Attendee's inability to obtain training certification. In the event the Attendee fails to obtain training certification, the accountability court judge and court coordinator will be notified by CACJ staff. Further, if the Attendee fails to obtain training certification, the cost associated with the training certification is subject to de-obligation from the court's state grant fund. It will be up to the court program to obtain reimbursement from the Attendee.
- The Attendee will listen to all housekeeping instructions and follow the rules specific to that training site. This includes being mindful of break times and facility limitations.
- The Attendee will be attentive and respectful to the trainer(s).
- The Attendee must be the lead or co-facilitator for the court program and be administering the training curriculum to the Court program participants.
- The court shall implement the evidence-based treatment modalities within 60 days of the training attendee achieving certification.
- All attendees that achieve evidence-based certification are subject to fidelity monitoring by a CACJ treatment support staff member per CACJ rules and grant conditions. Subgrantees shall provide treatment scheduling documentation to CACJ to support the fidelity visit.

Court Program (Signature)	Training Attendee (Print & Sign)
Judge:	Print:
Coordinator:	Signature:
Date:	Date: