



Accountability Court Coordinator Certification Program

Please use this sheet to track your program completion. CACJ Rules requires all coordinators to successfully complete 21 hours of online training and 3 hours of in person instruction no later than one year after the program's implementation (by September 2021) or one year after your hire date (for new coordinators). Coordinators and program directors will be allowed a maximum of three years to complete the program.

Accountability and Advocacy (In Person/Zoom)

Communication (In Person/Zoom)

Conflict Management(In Person/Zoom)

Financial Concepts (Asynchronous)

Grant Administration (Asynchronous)

**Procurement and Contract Management
(Asynchronous)**

Succession Planning and Delegation (In Person/Zoom)

Team and Group Dynamics (In Person/Zoom)

For specific questions about program eligibility and training requirements, please email [Ms. Kimberly Howard](mailto:Ms.KimberlyHoward).

Upon completion of individual courses, attendees will receive a certificate of completion for the course.



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UNIVERSITY OF GEORGIA

Registration for in-person courses opens 2 months before the class date. To confirm or cancel your course registration please contact [Ms. Tiffany Smith](mailto:Ms.TiffanySmith), Program Coordinator CVIIOG.

Asynchronous course registration is ongoing, registrants will have 90 days from course enrollment to complete the course.

Additional information about the program and specific course registration pages are located on the CACJ website's Accountability Court Certification Program [webpage](#).